Positive Staff Booking RBD & Fare Discount Source

Fare Type	Booking Class	Discount From	Dom / International
ID00	S	Y	Domestic / International
ID00	Z	J	Domestic / International
ID00	R	F	Domestic / International
ID97	S	Y *	Domestic
ID97	Z	Y *	Domestic
ID97	R	Y *	Domestic
ID97	S	M *	International
ID97	Z	M *	International
ID97	R	M *	International
ID90	M,B	Y	Domestic
ID90	M,B	M,B	International
ID85	Z	J	Domestic
ID85	R	F	Domestic
ID85	Z	J	International
ID85	R	F	International
ID75	M,B	Y	Domestic
ID75	Z	J	Domestic
ID75	R	F	Domestic
ID75	M,B	M,B	International
ID75	Z	J	International
ID75	R	F	International
ID50	M,B	Y	Domestic
ID50	D	J	Domestic
ID50	A	F	Domestic
ID50	M,B	M,B	International
ID50	D	J	International
ID50	A	F	International

R - SV Staff Personal Travel On SV.

S - SV Staff Business Travel On SV.

B - SV Staff Business Travel On Other Airlines.

N - Other Airline Staff Personal Travel On SV.

1- Positive 2- Space Available   (Examples: ID00S1/ID75R1/ID50N1)

* ID97R1 To be priced as mentioned in the table:

Domestic / International Booked on (S) Priced Normally.

Domestic / International Booked (Z or R) PNR Pricing More Input Options to be fed with the Booking Code (S).

TST to be updated with the Ticket Designator: 00R1

Endorsements Box (FE) to contain the Employee and Ticket information and

03 PERSENT SERVICE CHARGE. (See Step 5 & 8)

Staff Ticket Type & Categories

Term Pass 1-Board Member	1/F	Term Pass 1-F	1/F
Trip Pass 1-1F	1/F	Trip Pass 1-1JF	1B/F
Trip Pass 1-1J	1A/J	Trip Pass 1-1Y	1B/Y
Term Pass 1-F	2/F	Trip Pass 2-1F	2A/F
Trip Pass 2-1JF	2B/F	Trip Pass 2-1J	2A/J
Trip Pass 2-1YJ	2B/J	Trip Pass 2-1Y	2B/Y
Trip Pass 3-1F Crew	2C/F	Term Pass 3F	4A/F
Term Pass 3JF	4B/F	Term Pass 3YJ	4B/J
Term Pass Company-Business	4B/Y	Trip Pass 3-1 Upgradable	4C/F
XCAP (Extra Cabin Attendant)	4C/Y	ACMP (Additional Crew Member)	4C/Y
Trip Pass 3-1Y SV	4C/Y	Trip Pass 3-1F OAL (Other Airlines)	4D/F
Trip Pass 3-1J OAL (Other Airlines)	4D/J	Trip Pass 3-1Y OAL (Other Airlines)	4D/Y
ID50F Positive	3A/F	ID50J Positive	3A/J
ID50Y Positive	3A/Y	ID75F Positive	3B/F
ID75J Positive	3B/J	ID75Y Positive	3B/Y
ID85F Positive	3C/F	ID85J Positive	3C/J
ID90Y Positive	3D/Y	ID75F Space Available	6A/F
ID75J Space Available	6A/J	ID75Y Space Available	6A/Y
ID90Y Space Available	6B/Y	Term Pass 4Y Space Available	8A/Y
Trip Pass 4-1F Space Available	8B/F	Trip Pass 4-1J Space Available	8B/J
Trip Pass 4-1Y Space Available	8B/Y	Trip Pass 4-1F OAL Space Available	8C/F
Trip Pass 4-1J OAL Space Available	8C/J	Trip Pass 4-1Y OAL Space Available	8C/Y

Corporate ID is a very important tool for pricing Staff Booking. The following table has the most used Corporate ID.

To get the Corporate ID for a certain Discount Type, through Cryptic (Command Page) enter the following:

FQE Followed by the Discount Type.

Example:

FQEID75R1

Response:

FQEID75R1

ID75R1   152028

Discount Type	Corporate ID
ID00S1	106079
ID00R1	106080
ID00R2	106078
ID00N1	123700
ID00N2	123699
ID00B1	123698
ID00B2	123701
ID97R1	184029
ID97R2	184030
ID85R1	184028
ID75R1	152028
ID75R2	043697
ID50R1	043618
ID50N1	150341

Needed Information Before Making a Staff Booking:

- PRN (Pay Roll Number)
- DOJ (Date of Join – Seniority Date)
- TT (Ticket Type) CAT (Category)
- CC (Cost Center) LOC (Location)

How to make a Positive Staff Booking:

1-Book the air segment(s) according to the booking class in the table.

2-Add the name(s) making sure children if any are given the proper passenger type (CHD).

3-Add the Mobile Phone in the proper format (APN) through the script on the top of the Command Page Icon.

4-Add the DOJ

GUI:

PNR ➔ Services ➔ Other Services ➔ Airline SV

➔ Information: STF DOJ 29JUL95

Cryptic:

OS SV STF DOJ 29JUL95

5-Add the Employee and Ticket information:

GUI:

PNR ➔ Fare Elements ➔ Endorsement ➔ Information:

PRN-11003768/CC-433/LOC-148/TT-ID75R1/SV/CAT-3B/Y

Cryptic:

FE PRN-11003768/CC-433/LOC-148/TT-ID75R1/SV/CAT-3B/Y

For ID97R1: (Term Pass 3JF for Example)

GUI:

PNR ➔ Fare Elements ➔ Endorsement ➔ Information:

PRN-11003768/CC-433/LOC-148/TT-ID00R1/SV/CAT-4B/F/03
PERCENT SERVICE CHARGE

Cryptic:

FE PRN-11003768/CC-433/LOC-148/TT-ID00R1/SV/CAT-4B/F/03
PERCENT SERVICE CHARGE

6-To price the PNR take a note of the Corporate ID of the designated
Discount Type. Then do the following:

GUI:

Fare ➔ Price PNR ➔ Tick Private & UnTick Public ➔ Enter The
Applicable Corporate ID ➔ Send

Cryptic:

FXP/R,U*ID75R1

7- To price a domestic booking made on one of the major classes (F, J, Y)
for the type of discounts (ID50/ID75/ID85/ID90) follow these steps:

GUI:

Fare ➔ Price PNR ➔ Tick Private & UnTick Public ➔ Enter The
Applicable Corporate ID ➔ Click on More Input Options ➔ Enter The
applicable Booking Code (The booking class from the table) ➔ Send

8- To price domestic /international bookings for ID97R1 Booked on (Z, R) :

Fare ➔ Price PNR ➔ Tick Private & UnTick Public ➔ Enter The
Applicable Corporate ID ➔ Click on More Input Options ➔ Enter The
Booking Code (S) ➔ Send

- ALL SPACE AVAILABLE to be booked on (S & Z & R) according to the ticket type with the action code (SA)

GUI:

Air ➔ Availability ➔ Sell with options ➔ SA

Cryptic:

SS1S1/SA or SS1Z1/SA or SS1R1/SA (According to the cabin)

- Space Available Discount Source is the same as Positive.

- FE Element is very important to be fed accurately.
  Ticket Designator field is only 6 characters and it's fed automatically with the following

(Example ID75R1, Domestic):

(If Adult: 75R1)

(If Child: CH50)

(If Infant: IN90)

So the only way to know the discount type full information is the FE Element (Endorsements / Restrictions Box).

For Comments or Queries Please E-mail Ralzahrani@saudiairlines.com